

Clarke Creek Wind Farm - Community Consultative Committee (CCC)

Terms of Reference

1 Purpose of the Committee

Overall the purpose of the Clarke Creek Wind Farm (CCWF or the Project) CCC is to provide a forum for discussion between CCWF and representatives of the community, stakeholder groups and the local council on issues directly relating to the Project.

1. Establish good working relationships and promote information sharing between CCWF, local community and stakeholder groups.
2. Allow CCWF to keep the community informed, seek community views and respond to matters raised by the community.
3. Allow community members to seek information from the proponent and provide feedback on CCWF to assist with delivery of balanced social, environmental and economic outcomes for the community.
4. To provide advice and guidance on the administration and operation of the Community Fund.
5. To perform an advisory and consultative role, rather than regulatory body.

2 Membership

The committee will comprise:

1. An independent chairperson.
2. Up to seven community and stakeholder representatives.
3. A council representative from each of the local government areas concerned.
4. Up to three representatives from CCWF.

3 Community Representatives

Community representatives will be:

1. Be current residents or landowners of the project area or a member of a stakeholder group with an interest in the project.
2. Demonstrate involvement in local community groups and/or activities.
3. Have knowledge and awareness of the project and related issues of concern to the local community.
4. Be able to represent and communicate the interests of the affected local community.
5. Be willing to adhere to the Terms of Reference and sign the Code of Conduct.
6. Agree to commit to a minimum of 24 months, after which time members will be required to re-nominate for the position.
7. Commit to attend at least 75% of meetings.

4 Committee Meetings

The committee will determine the frequency of meetings, considering the stage of the project. Quarterly or biannual meetings are likely. The independent chair will oversee preparation and publication of agendas and minutes in a timely manner.

All members must sign the Terms of Reference and comply with this while they are members of the committee. Members must also sign a Declaration of Interest before joining the committee.

Non-committee members can be invited or request to join a meeting, either as observers or to provide advice to the committee.

5 Communication with Broader Community

Committee members are encouraged to discuss concerns and disseminate information about the project with the wider community.

Where appropriate, the chairperson may give briefings to stakeholder groups and report back to the committee.

With the agreement of the whole committee, the CCC may release statements or other information to the media or adopt their approaches to sharing information. However only the chairperson may speak publicly on behalf of the committee.

Individual committee members may make comments to the media or in public forums on behalf of themselves or their stakeholder groups, but not on behalf of the committee.